

**Board of Education Special Regular Meeting  
January 6, 2016  
5:30 P.M.  
Zanesville City Schools  
Administrative Center Board Room  
956 Moxahala  
Zanesville, Ohio**

*Board of Education Members:*

*Scott Bunting  
Mike Coulson  
Fred Curry  
Vicky French  
Brian Swope*



*Doug Baker, Ed. D.  
Superintendent*

*Mike Young  
Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**Michael Steen, Community Bank President and CEO**

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**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**H. SUPERINTENDENT’S RECOMMENDATION – Doug Baker  
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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**Michael Steen, Community Bank President and CEO**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education special meeting on December 18, 2015 and the regular meeting on December 15, 2015.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for December:

- General
- Payroll

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

**3. 2016-2017 Alternative Tax Budget**

Approve the Alternative Tax Budget as required by the Muskingum County Auditor’s office for the period July 1, 2016 – June 30, 2017.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Salary Adjustments - Administrative**

Approve the following salary adjustments retroactive to November 1, 2015 to reflect changes made with the passage of the Administrative Salary Schedule:

Last Name	First Name	Title	Salary 2015-2016
Archer	Charles	Research Psychologist	\$56,825.00
Cook	Roger	Security	\$30,216.00
Fisher	Jacob	Technology Coordinator	\$55,000.00
Moore	Jeffrey	Director - ZCHS	\$89,250.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson

**2. Transfer – Classified Staff**

Approve the transfer of Margret Lee from Secretary – Class II & SIS Coordinator to Assistant Coordinator – EMIS (0-4 yrs) \$42,000. This is a 12 month non-licensed supervisor position. Contract will be prorated to reflect November 1, 2015 effective date.

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**Transfer – Classified Staff (continued)**

Approve the transfer of Jayanne N. Guiler from school van driver to bus driver, effective December 14, 2015, pending background check and proper certification. Rate of pay is step 0 (5 hours per day, 5 days per week) from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry

**3. Salary Adjustments – Certificated**

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Ashley Ross	MA
Melinda Rush	MA+15

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French

**4. Unpaid Leaves of Absence**

Approve the following personnel for unpaid leaves of absence:

Name	Dates	Total Days
Jennifer Salsbury	12/1, 12/9 & 12/15	3 days
Sharon Singree-Fulton	12/7 & 12/8	2 days

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (continued)**

**5. Employment – Substitutes**

Approve the following substitute custodian, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Custodian			
Gary Joseph			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Coulson \_\_\_\_\_ Curry \_\_\_\_\_ French \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**I. REPORT/DISCUSSION ITEMS**

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:



**K. EXECUTIVE SESSION (continue)**

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.  
 Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
 seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Curry    \_\_\_\_\_ French    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting    \_\_\_\_\_ Coulson

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
 seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French    \_\_\_\_\_ Swope    \_\_\_\_\_ Bunting    \_\_\_\_\_ Coulson    \_\_\_\_\_ Curry